



Reference Number: MUIS/CIR-08/20

8 October 2020

Dear Valued Certificate Holders,

ENHANCEMENTS IN GOBUSINESS AND APPLICATION FOR SHORT-TERM SUBSCHEME

We have received several feedbacks regarding additional features and enhancements on the GoBusiness Licensing portal. The feedbacks include the feature to download forms relating to Halal certification and directory on Muis-recognised Halal certification bodies.

2 We have been working with the vendor and we are glad to announce that the abovementioned enhancements have been implemented on the portal. Please refer to:

- i. **Annex A** for guide on forms download
- ii. **Annex B** for guide on Halal Questionnaire template download
- iii. **Annex C** for enquiry on Muis-recognised Halal certification bodies
- iv. **Annexes D and E** for uploading of ingredients / menu / product lists

3 Additionally, we have noticed a pattern in the submission of short-term applications for existing Muis Halal certificate holders. They are usually submitted less than 3 – 5 working days before the event, giving our officers a tight window to process such applications.

4 We wish to inform you that, effective Monday, 5 October 2020, **all short-term applications** will have to be submitted **9 calendar days before the start date of the event**. If it is submitted later than the stipulated timeline, the portal will no longer accept them.

5 Please feel free to contact us for clarifications and / or assistance, if any.

6 We wish you continued success in your business. Thank you for your support and continued co-operation.

Best regards,

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