



Reference Number: MUIS/CIR-24/23

22 March 2023

Dear Valued Certificate Holders,

INTRODUCTION OF HALAL COMPETENCY ASSESSMENT (HCA) AND REFRESHER REQUIREMENT

Following the key enhancements shared at the Halal Engagement Session held in November 2021, the Islamic Religious Council of Singapore (Muis) is pleased to introduce the Halal Competency Assessment (HCA) and a mandatory refresher requirement for Muis Halal Certification.

2 Under the Muis Halal Certification Conditions (HCC), it is a mandatory requirement for the following personnel to be assessed as competent:

EATING ESTABLISHMENT – CATEGORY 1		ALL OTHER SCHEMES
1	Owner Representative	Halal Team Leader
2	Muslim Personnel	Halal Assurance Officer

3 Through consultations and feedbacks received, we noted the high demand for Halal training slots and necessity of training for those with prior knowledge. Based on the feedback, Muis conducted a full review on the competency requirement. To ensure its relevance, effectiveness, and adequacy, we are pleased to announce two new initiatives:

i. Halal Competency Assessment (HCA)

HCA is an assessment to **recognise individuals' Halal competency** as part of the **requirement for Muis Halal Certification**. Upon passing the HCA, the individual will be awarded with HCA Certificate. Individuals may choose to attend and pass either (a) Training & Assessment or (b) Assessment-Only Pathway (AOP).

With the HCA, there will be numerous timeslots offered throughout the week. Furthermore, the AOP option allows personnel who are well-versed in Halal principles to be directly assessed for competency.

Registration for HCA will open on 27 March 2023.

ii. Mandatory refresher requirement

HCA Certificate is only **valid for 5 years**. After which personnel will be required to attend and pass the subsequent HCA 5 years from the last HCA passed date.

4 In order to fully adopt the mentioned initiatives, there will be a **2-stage transition period** for personnel who have previously attained the Halal training certification from 2011 to March 2023¹. **Personnel are required to attain the HCA certificate before the transition period ends.** Once the transition period ends, the previous Halal training certificates will no longer be valid.

TRANSITION	YEAR OF HFP / HCT-FL CERTIFICATE ATTAINED	TRANSITION END DATE
Stage 1	2011 – 2015	31 December 2023
Stage 2	2016 – 2023 Quarter 1	31 December 2024

5 For more information and Frequently Asked Questions (FAQs), you may refer to our website at <https://www.muis.gov.sg/Halal/Halal-Certification/Halal-Competency> or scan the QR code below.



6 Should you have any further enquiries, please email us at info@muiss.gov.sg or contact us at 6359 1199.

7 We wish you continued success in your business. Thank you for your support and continued co-operation.

Best regards,

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Halal Development

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(This is a computer-generated circular. No signature is required.)

¹ Halal training certification includes (a) Halal Foundation Programme (HFP) from 2011 – 2022 and (b) Halal Certification Training – Foundational Level (HCT-FL) from January – March 2023.